

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

November 13, 2012  
7:00 P.M.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mr. Sullivan	<u>  X  </u>	Mr. Zakerowski	<u>  X  </u>	Ms. Frostick	<u>  X  </u>
Mrs. Oppegaard	<u>  X  </u>	Mr. Susino	<u>  A(7:10)  </u>	Mrs. Gomez	<u>  A  </u>
Mr. Burr	<u>  X  </u>	Mrs. Rust	<u>  A  </u>	Mr. Albano	<u>  A(7:06)  </u>

Others Present

Dr. Mercora	<u>  X  </u>	Mr. Folk	<u>  X  </u>
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**III. FLAG SALUTE**

**IV. PRESENTATIONS**

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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**VI. MINUTES**

MOTION, The Board of Education approves the Minutes of the Work Session of September 18, 2012 and the Regular Meeting of September 25, 2012

Motion: C. Oppegaard Second: L. Frostick.

All in Favor X Oppose \_\_\_\_\_.

**VII. ADMINISTRATION AND COMMITTEE REPORTS**

**A. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: R. Burr Second: A. Susino.

All in Favor X Oppose \_\_\_\_\_.

**B. CORRESPONDENCE - DOCUMENT B**

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: C. Oppegaard Second: R. Burr.

All in Favor X Oppose \_\_\_\_\_.

**VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:**

Board President

\_\_\_\_\_  
Goal and Objectives meeting cancelled for Saturday, November 17th \_\_\_\_\_  
\_\_\_\_\_  
Postpone November meeting. Only one meeting for December is the 18th \_\_\_\_\_

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: C. Oppegaard Second: A. Susino.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

D. FINANCE

RESOLVE, The Board of Education approve the items listed under Finance as per Document C - 2

Motion: E. Zakerowski Second: R. Burr.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> A </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

E. POLICY

DISCUSSION - None

MOTION – None

RESOLUTION – None

F. PUBLIC RELATIONS

DISCUSSION - None

MOTION – None

RESOLUTION – None

G. PERSONNEL

RESOLVE, The Board of Education approve the items listed under  
Personnel as per Document C - 5

Motion: C. Oppegaard Second: L. Frostick

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Ms. Frostick	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mrs. Gomez	<u> A </u>
Mr. Burr	<u> Abstain from T. Urig </u>	Mrs. Rust	<u> A </u>	Mr. Albano	<u> X </u>

H. FACILITIES

DISCUSSION – We will check on security camera grant

MOTION – None

RESOLUTION – None

**IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

Thank you, Dr. Deb, Staff, and PTO for attending “Trunk or Treat”  
Student council attended dedication of “Fallen Soldier Memorial”

**XII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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**XIII. MOTION TO ADJOURN**

Motion:     A. Susino                          Second:     J. Albano    .

All in Favor     X                          Oppose                                     .

Time:     7:36     P.M.

Neptune City Board of Education  
Monday, November 13, 2012  
Business Meeting 7:00 P.M

## Chief School Administrator's Report:

Agenda:

### Enrollment - September

128	Neptune Senior High School
12	Marine Academy (1); High Tech (3); Allied Health (2); Wall Communications (4); BioTechnology (2)
43	Red Bank High School For Performing Arts (14); Information Technology (7); Finance (7); Academy of Engineering (9); Graphic Communications (2); Pre-school Studies (1); and Food Preparation (3)
20	Special Education
403	Neptune City
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606	Total Enrollment

Fire Drills: 9/14/12 Lockdown 9/26/12

Student Suspension Report: None - September

Missing Child Report: None September

Enrollment Report for September: 403 Neptune City

### Discussion

- 1) Race to the Top
- 1) Invitation to training session on Relational Trust
- 2) Congratulations to the Fire Prevention Poster Contest Winners:
  - Kindergarten - Preston Parker
  - First Grade - Mairin Huston
  - Second Grade - Ezra Skudera
  - Third Grade - Alexis DiBenedetto
  - Fourth Grade - Madelyn Weinstein
  - Fifth Grade - Kasie Jacobs
  - Sixth Grade - Alina Hnat
  - Seventh Grade - William Flood
  - Eighth Grade - Katrina Gutierrez
  - Division Winners:
    - Mairin Huston
    - Madelyn Weinstein
    - Katrina Gutierrez
- 3) Vandalism and Violence
- 4) NJEA Convention was November 8-9, 2012 (Cancelled due to weather)
- 5) NJASK results - Students with perfect scores will be celebrated at the *November* board meeting
- 6) Academic Team / Mast Competition
- 7) QSAC Update
- 8) Instructional Update

## **DOCUMENT A - continued**

**3572**

### Approval (s):

- 1) See Section C

### Reports Filed

Debt Service Data Collection  
Report Card Data Collection  
IDEAI Application for year 2012  
Special Educational Annual Data Report

## **DOCUMENT A-1**

Neptune City Board Of Education  
Monday, November 13, 2012  
Business Meeting 7:00 P.M.

### **Informational Material:**

1. Enrollment as of September 30, 2012
2. Nursing Plan for 2012-2013
3. Supporting documentation on NJASK

**CORRESPONDENCE**

**November 13, 2012**

- 1) Invitation from Neptune Township BOE to attend a training session on Relational Trust on Saturday, November 10, 2012
- 2) Letter from Ocean County College regarding 30 hours of observation for Erin Lawlor, student.
- 3) Letter to rescind letter of resignation from Michelle Lynn, School Nurse.
- 4) Letter from NJ Department of Education regarding special education requirements for 2010-2011 has “met requirements”.
- 5) Letter requesting unpaid sick leave of absence from Michele Podlaski.



Neptune City Board of Education  
November 13, 2012  
Business Meeting

**1. EDUCATION**

## RESOLUTIONS

1. To approve the submission of the IDEA Basic and IDEA Preschool applications for the fiscal year 2013.
2. To approve 8th grade trip to Washington, D.C. on May 22-23, 2013. Total cost to be determined
3. To approve WWES Academic Team attendance at the MAST (Marine Academy of Science and Technology) Academic Tournament
4. To approve Woodrow Wilson School Nursing Services Plan for 2012-2013
5. To approve one college student (Erin Lawlor) for 30 hours of observation and one college student (Lauren Arnone) for 1 day of observation at Wilson School.
6. To approve change in 2012-2013 school calendar as a result of school closings due to Hurricane Sandy and snowstorm.
7. To approve the District Performance Review for QSAC (Quality Single Accountability Continuum) and submission of the DPR's to the NJ Department of Education
8. To approve the Statement of Assurances for QSAC (Quality Single Accountability Continuum) and submission of SOA to the NJ Department of Education
9. To approve the formation of the District Evaluation Pilot Advisory Committee. Included in the committee are Debra Mercora, EdD, Lisa Emmons, Supervisor of Special Education, Sherry Rotem, Teacher/Technology Coordinator, Chrissy Oppegaard and Lisa Frostick, Board Members.
10. To approve the adoption of the Danielson Teacher Instructional Performance and Assessment Model (Teachscape) and approve payment not to exceed \$9358.00

*ACTION FOLLOWUP* \_\_\_\_\_.

**2. FINANCE**

## RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$477,670.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of September 30, 2012, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of September 30, 2012 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.

- 8. To approve contract between Preferred Home Health Care and Neptune City Board of Education for professional nursing services for two students for the 2012-2013 school year for the period 11/1/2012 - 12/31/2012 at a rate of \$52/hour for RN services or \$42/hour for LPN services.
- 9. To approve transportation contract between Neptune City Board of Education and MOESC for the 2012-2013 school year.

<u>Route</u>	<u>Per Diem Rate</u>
Woodrow Wilson School	119.70
Neptune High School	61.69

- 10. To approve payment of bills which will be presented at the next board meeting

*ACTION FOLLOWUP* \_\_\_\_\_.

**3. POLICY**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.

**4. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.

**5. PERSONNEL**

RESOLUTIONS

- 1. To approve the following substitutes for 2012/2013 school year: Jillian Doherty, Justine Ferretti, Cynthia Kinsella, Jean Lohman, Wendy McKnight, Brianna Soviero, Desiree Stemmer, Tammy Thielemann, Irene Tsambas, Tim Urig, Donna Valenti, Susan Cousins, and Gerald Cupples. Also to approve Kelly Slattery as a substitute teacher pending completion of paperwork.
- 2. To approve the rescindment of resignation from Michelle Lynn, School Nurse.
- 3. To approve Kelly O'Keefe as a substitute nurse for the 2012/2013 school year.
- 4. To approve addendum to NCEA contract
- 5. To approve Joy Puzino as a paraprofessional effective 11/14/12, salary is \$16,840.00 for the 2012/2013 school year.
- 6. To approve Cathleen Williams as a Speech Language Specialist effective November 14, 2012. Salary is Step S+MA+30, \$35,370.00
- 7. To approve unpaid sick leave of absence for Michelle Podlaski commencing November 16 and continuing until approximately December 10, 2012.

*ACTION FOLLOWUP* \_\_\_\_\_.

**6. FACILITIES**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.